



Driving Record Request

You may use this form to request **your driving record**. We will mail your record to you or to the individual or company you request below. Mail this request and **\$10 for each record** in a check or money order payable to the Department of Licensing to:

Driver Records Department of Licensing PO Box 9048 Olympia, WA 98507-9048 FOR VALIDATION ONLY

Please allow two weeks for processing. If you have additional questions, contact Customer Service at (360) 902-3900.

Requestor name (Last, First, Middle Initial)			
Washington driver license number	Date of birth	(Area cod	e) Daytime telephone number
Name of individual or company you want your drive record sent to			
Mailing address			
City		State	ZIP code
Type(s) of record Insurance records will show violations, convictions, and accidents only. Other drive records will show all traffic related convictions, violations, collisions, suspensions, revocations, and disqualifications.			
We offer the following types of driving records. Check the box beside the type(s) you need.			
Noncommercial insurance record. Available for underwriting noncommercial motor vehicle policies.			
Commercial insurance record. Available to commercial employers' insurance companies for motor vehicle underwriting purposes only.			
□ Life insurance record. Available to the life insurance carrier providing coverage for underwriting purposes only. Contains all traffic related commercial and noncommercial convictions, violations, and collisions.			
Employment/Commercial record. Available to employers or prospective employers to determine employment eligibility for commercial vehicle operation. Commercial vehicle means any vehicle used primarily for the transportation of commodities, merchandise, produce, freight, animals or passengers for hire.			
□ Volunteer vanpool driver record. Available to transit authorities to determine insurance and risk management requirements necessary to drive a vanpool vehicle.			
□ Volunteer organization driver record. Available to volunteer organizations to determine whether the licensee should be permitted to operate a vehicle on public highways to transport individuals under age 18, over age 65, or who are physically or mentally disabled.			
School bus driver record. Available to school districts to determine employment eligibility for school bus operation.			
This request is to be billed and mailed to school district			
School district authorization	Requestor code		
Complete record. Available to the individual named on the driving record, attorneys, law and justice agencies, and governmental agencies.			
I declare under penalty of perjury under the laws of the State of Washington that I am the individual named above.			
	x		
Date and place	Signature (Valid for four	months)	

The Department of Licensing has a policy of providing equal access to its services. If you need special accommodation, please call (360) 902-3900 or TTY (360) 664-0116.