

Flyer Distribution Form

Requesting Permission for: (Check at least one box below)

	<p><u>Electronic</u> – Community information will be sent to parents electronically using ParentSquare on the 1st or 15th of each month or the closest business day following. Distribution is limited to non-profit organizations advertising primarily student activities and opportunities.</p>
	<p><u>Poster</u> – Posters displayed on public bulletin boards can be English only, though a Spanish version is also recommended. It must include the following disclaimer: <i>Eastmont School District does not sponsor or endorse this event/information nor does the district assume any liability for it. In consideration of the privilege to distribute materials, the Eastmont School District will be held harmless from any cause of action filed in any court or administrative tribunal arising out of the distribution of these materials, including costs, attorney's fees and judgments or awards. El Distrito Escolar de Eastmont no patrocina ni aprueba este evento/información, ni asume el distrito responsabilidad por ello. En consideración del privilegio para distribuir materiales, el Distrito Escolar de Eastmont se mantendrá indemne de cualquier acción tomada en cualquier corte o tribunal administrativo a causa de la distribución de esta materia, incluyendo costos, cuota para abogados, juicios o premios.</i></p>

Organization Information:

Organization's Name & Address	
Contact's Name & Phone	
Contact's Email	

Event Information to Be Posted:

Name of Event:	
Age / Grade of Targeted Students:	
Image / PDF	<i>Please attach. Must be in English and Spanish.</i>
URL / Website Link:	
Date to be Posted (Info sent out the 1st or 15th of each month). Limited to posting per event.	

Submit completed form with attachments to:

Gracia Mata-Cervantes mata-cervantesg@eastmont206.org or
 Kaylee Spaeth spaethk@eastmont206.org

Administration Office Use Only

Your request has been: Approved Denied

Distribution Method: Electronic Posted on Bulletin Board/Public Announcement Board

Superintendent/Designee's Approval
 Date