**Learning Assistance Program (LAP) Overview**

**What is LAP?**  LAP is a state funded program to provide supplemental services for K-12 students who are not meeting academic standards in ELA and/or Math to accelerate their learning so they can reach grade level standards.  [LAP Q & A](http://k12.wa.us/LAP/pubdocs/LAPQandA.pdf).

**Students Eligible:**

A student is eligible for LAP Services if he/she scores below standard in ELA or mathematics for his or her grade level using multiple measures of performance. LAP serves eligible students in:

* ELA (K–12)
* Mathematics (K–12)
* Academic Readiness (K-2)
* Reducing Disruptive Behaviors (K–12)
* Transition Services for students transitioning into kindergarten and into high school
* Graduation Assistance (11-12)

**LAP Expenditure Guidelines:**

LAP funds must primarily be spent on helping K-4 students reach grade level standard in ELA.

All expenditures must be approved by the LAP Director at least two weeks prior by completing a [LAP Pre-Approval Form](https://docs.google.com/document/u/0/?ftv=1&tgif=d). Use of LAP funds must be supported by the menus of best practice in [ELA](http://www.k12.wa.us/SSEO/ELAMenuBestPractices.aspx), [Math](http://www.k12.wa.us/SSEO/MathMenuBestPractice.aspx), and [Behavior](http://www.k12.wa.us/SSEO/BehaviorMenu.aspx). Below are some examples of allowable expenditures:

* Staff for implementing intervention in ELA, Math, and/or Behavior.
* Intervention instructional materials.
* Professional Development
* Increase and support parent involvement of at-risk students.
* Providing intervention beyond the school day.
* Readiness to Learn partnership with community resource (Up to 5% of Main LAP allocation) OR our own RTL program (in-house)
* Consultant teachers to assist in implementing effective instructional practices

**Funding Allocation:**

* Base LAP Funds: PPE (Per Pupil Expenditure) x # of F/R Lunch students.
* High Poverty Funds: To be eligible, school must have 50% or more students that qualify for F/R Lunch. Must supplement not supplant the LAP base allocation and must go to the school that generated the allocation.
* Up to 10% carryover into the following school year is allowed

[LAP Eligibility and Growth Criteria](https://drive.google.com/open?id=1dDVbi8U7WkaqVJIuNWMNP5TQVWEW7IKLpX34SPAKSZ8)

**Annual Reporting Requirements:** The following data must be collected and reported for each LAP student served by a staff member at each school site:

* Start and end dates of each LAP student served.
* Pre and post test scores
* Type of service received by each student.
* Amount of academic growth of each student.
* How services are provided